



## **SUPPLEMENTAL TERMS and CONDITIONS**

The **General Terms and Conditions** apply to all mandatory grant programs. These Supplemental Terms and Conditions are additional requirements applicable to the program named below.

By acceptance of awards for this program, the grantee agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

### **Administration on Children, Youth, and Families (ACYF) Children's Bureau (CB)**

## **MARYLEE ALLEN PROMOTING SAFE AND STABLE FAMILIES PROGRAM** **SUPPLEMENTAL FUNDING** **CONSOLIDATED APPROPRIATIONS ACT, 2021**

Catalog of Federal Domestic Assistance (CFDA) Program No. 93.556

### **APPLICABLE LEGISLATION, STATUTE, REGULATIONS**

1. The administration of this program is subject to:
  - a) The requirements of Section 6 of Division X, the Supporting Foster Youth and Families through the Pandemic Act within the Consolidated Appropriations Act, 2021 (Pub. L. 116-260), and
  - b) Title IV, Part B, Subpart 2, sections 430 to 437, of the Social Security Act (Act).
2. The program is codified at 42 USC §§629-629g.
3. The program-specific implementing regulations are located at 45 CFR Parts 1355 and 1357. Additionally, 45 CFR 97.11 as applicable to the Consolidation of Grants to the insular areas.
4. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions were identified.
5. Additional applicable regulations and requirements can be found in the General Terms and Conditions for Mandatory: Formula, Block and Entitlement Grants.

### **COST SHARING OR MATCHING (NON-FEDERAL SHARE) OF PROGRAM FUNDING**

6. Per Section 6(b) of Division X of the Consolidated Appropriations Act of 2021, funds for this program are awarded with a **100 percent** Federal Financial Participation (FFP) rate for program costs, so there is no non-federal cost share required for this program.
7. States only. This program has a Maintenance of Effort (MOE) requirement, per section 432(a)(7) of the Act. A State must assure that the federal funds under Title IV-B, Subpart 2, will not be used to supplant Federal or non-Federal funds for existing services and activities which promote the purposes of this grant. The state must also furnish information on state and local share expenditure amounts to demonstrate compliance with this requirement.

**FINANCIAL REPORTING**

8. Each grantee's fiscal and accounting procedures must be sufficient to permit the preparation of required reports and the tracing of expenditures to a level necessary to establish that Federal funds have not been used in violation of the terms and conditions.
9. States only. According to section 432(a)(4) and 434(d) of the Act, States must limit administrative costs to no more than 10 percent of the total expenditures of the State during the fiscal year under the State plan.
10. The OMB approved Financial Reporting form for this program is the Financial Status Report SF-425. The SF-425 is due annually and no later than December 30, which is 90 days after the end of each project period. Financial Reporting form and submission. Two SF-425 reports must be submitted for each grant award: an interim report covering year one of the project period and a final report (cumulative) covering the entire project period. These annual reports must be submitted electronically through the HHS Payment Management System (PMS).
11. Funding (project) period and obligation period. In accordance with 45 CFR §1357.32(g) for States and 45 CFR §1357.50(h) for Tribes, this program has a 2 year project/obligation period starting the first day of the Federal Fiscal Year, October 1, for which funds were awarded and ending the last day of the following Federal Fiscal Year, September 30. Any Federal funds not obligated by the end of the respective obligation period will be recouped by this Department.
12. Liquidation period. In accordance with 45 CFR §§75.309 and §75.381(a), all obligated Federal funds awarded under this grant must be liquidated no later than 90 days after the end of the funding/obligation period. Any Federal funds not liquidated within the 90 days will be recouped by this Department.

**PROGRAM REPORTING**

13. In accordance with 45 CFR §§1357.15 and .16, a five-year *Child and Family Services Plan, Annual Progress and Service Reports*, and *CFS-101* forms are required, no later than June 30 each year. These reports must establish goals and objectives for a five-year period, provide information on accomplishments and progress made during the previous fiscal year, and provide update on program areas selected for improvement and other activities in the next year. These annual reports must be submitted to the appropriate ACF Regional Program Office. Grantees receiving this supplemental award for the MaryLee Allen Promoting Safe and Stable Families program will be required to report on their use in future APSR submissions.

**REAL PROPERTY REPORTING**

14. Real Property Reports (SF-429s). The SF-429 Real Property forms are not applicable to this program. Purchase, construction, and major renovation are not an allowable activity or expenditure under this grant.

**EFFECTIVE PERIOD**

15. These program-specific Supplemental Terms and Conditions are effective on the date shown at the bottom of the pages of this document and will remain in effect until updated. They will be updated and reissued only as needed whenever a new program-specific statute, regulation or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed.

**POINTS OF CONTACT**

16. Points of contact for additional information or questions concerning either the operation of the program or related financial or grant matters may be found on the Notice of Award.